

**Appendix B - Overview of the standards procedures for other Surrey District and Borough Councils**

<b><u>Council</u></b>	<b><u>Constitution</u></b>	<b><u>Protocol/Guidance/Notes</u></b>	<b><u>Members of Parent Committee</u></b>
<b>Elmbridge</b>	<ul style="list-style-type: none"> <li>4.1 - Sub Committees will compromise of <u>three members from the full Audit &amp; Standards Committee</u></li> <li>4.3.4 – Standards sub-committee in relation to Councillor’s Code of Conduct</li> </ul>	<ul style="list-style-type: none"> <li>Hearing Panel is Sub-Committee of Audit &amp; Standards Committee</li> </ul>	7
<b>Epsom &amp; Ewell</b>	<ul style="list-style-type: none"> <li>Appendix 3 - Standards &amp; Constitution Hearing Sub Committee - Panels shall comprise <u>three Borough councillors serving on the Standards and Constitution Committee.</u></li> </ul>	<ul style="list-style-type: none"> <li>Panels shall comprise three Borough councillors serving on the Standards and Constitution Committee</li> <li>Members Code of Conduct, as part of the Constitution</li> </ul>	6
<b>Guildford</b>	<ul style="list-style-type: none"> <li>10.6 (b) The Hearings Sub-Committee shall be politically balanced and comprise of <u>five voting members of the Corporate Governance and Standards Committee.</u></li> </ul>		7
<b>Mole Valley</b>	<ul style="list-style-type: none"> <li>11.4 (b) The Complaints Sub-Committee shall comprise <u>three members of the Standards Committee</u> appointed by the Executive Head with responsibility for Democratic and Electoral Services or the Monitoring Officer.</li> </ul>		6
<b>Reigate &amp; Banstead</b>	<ul style="list-style-type: none"> <li>The role and functions of the Standards Committee are set out in Table 2 (Responsibility for Council Functions) of Part 3a of this Constitution.</li> <li><u>5 Members of the Authority</u> together with the following non-voting co-opted member (1 representative of Town/Parish Councils.</li> </ul>	<ul style="list-style-type: none"> <li>Committee appointed by Annual Council.</li> </ul>	5 (4 Subs)
<b>Runnymede</b>	<ul style="list-style-type: none"> <li>Annex 3 2.2 (p.212) - Hearing Panel consists of <u>three voting elected Members drawn from the Standards and Audit Committee,</u></li> </ul>		10

<b>Spelthorne</b>	<ul style="list-style-type: none"> <li>8.4 (b) Hearings Panel (comprising <u>three councillors drawn from the membership of the Standards Committee</u> and chaired by an independent member</li> </ul>	<ul style="list-style-type: none"> <li>Established by the Standards Committee</li> </ul>	9
<b>Surrey Heath</b>	<ul style="list-style-type: none"> <li>The membership of a Standards Sub-Committee shall comprise <u>3 members of the Audit &amp; Standards Committee.</u></li> </ul>	<ul style="list-style-type: none"> <li>Members appointed by Head of Legal &amp; Dem Services</li> <li>Quorum is 3</li> </ul>	7
<b>Waverley</b>	<ul style="list-style-type: none"> <li>5.3 – 4 – step 9 - Hearings Panel of <u>three Councillors drawn from the Group appointed by the Council.</u></li> </ul>	<ul style="list-style-type: none"> <li>The membership of the Standards Panel will be drawn from the members of the Standards Committee</li> </ul>	7
<b>Woking</b>	<ul style="list-style-type: none"> <li>Article 10 - 4.1 - The Committee will establish the Standards Panel. <u>The Panel will comprise of four Councillors</u> and the Independent Member.</li> <li>4.2. A <u>substitute for each Councillor member of the Panel</u> shall be appointed. A substitute may attend any meeting of the Panel, with all the powers of the appointed Councillor member in the event that the appointed Councillor member is unable to attend a particular meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Standards Hearing Sub-Committee is a sub-committee of the Council's Standards and Audit Committee</li> <li>Note – Does not specify that members <i>have</i> to be from parent committee, however this seems to be the case. <ul style="list-style-type: none"> <li>September 2021 meeting – 2 of 4 Councillors were of Committee.</li> <li>October 2020 – 3 of 4 were from parent Committee.</li> </ul> </li> </ul>	6